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CONFIDENTIAL

Records Management

7 June 1968

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MEMORANDUM FOR: [REDACTED]

At the noon meeting Tuesday I mentioned the scope of the work for the feasibility study at the Records Center. After the meeting I talked with Mr. Coffey separately about the paragraphs dealing with contingency planning space. He agreed that we should identify these costs separately, or ask that the contractor so identify them if it will not cost too much to get separate figures. If separate identification of these costs will have a significant impact on the cost of the feasibility study, we should consider that separately at the time we are able to identify what the impact on the cost of the feasibility study will be so that we can then decide whether we want to include the contingency planning space in the feasibility study at all.

I finally got a call through to [REDACTED] on 7 June and discussed this question with him. He says that his five year construction program includes accommodations for the people who might be expected to relocate [REDACTED] in an emergency but there was no way in that plan to make provision for work space. In any case, the work space has to be somewhere near the Records Center because that is where the papers will be that the work force would have to use. He agrees that extra costs to accommodate an emergency relocation force should be identified separately in the feasibility study and does not expect that the requirement to so identify them will have a significant impact on the cost of the feasibility study

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